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# Fort Collins Museum of Discovery Summer Programs General Information & Policies

#### **General Information**

All programs are held at the Fort Collins Museum of Discovery, 408 Mason Court; except for the Upper Boxelder Schoolhouse, Wild, Wild West and Home on the Range: Junior Pioneers, which are held at the Heritage Courtyard of the former Fort Collins Museum, in Library Park at 200 Mathews Street.

### What to Bring and Wear

- Bring a lunch and snack everyday (no glass, please)
- Wear comfortable clothing and closed-toed shoes daily
- Many camps spend significant periods of time outdoors, so please have students wear sunscreen each day. Hats are fine, as well.

#### What Not to Bring

The Fort Collins Museum of Discovery provides all materials for the class. Please do not bring any toys, games, electronics, books, etc. A lost and found is kept at the front desk for items left behind, but the Fort Collins Museum of Discovery will not be responsible for items not reclaimed by August 31st.

#### **Wait List**

If a class fills up, we are able to put your student on a waitlist in the event of a cancellation or the opening of a new session. If you are on the wait list for a class, we will call you once a space opens. This could be any time prior to the start of the class, possibly even the Monday morning of start of the waitlisted class. If you decide to take the spot in the class, you will pay for the class at this time.

## **Cancellation Policy**

If you need to cancel, we require notice **two weeks** prior to the start of the class for which the child is enrolled. At this point, you will receive a full refund minus a \$5 processing fee. If you cancel within two weeks of the start of the class, you will **not** receive a refund, but will have the option of transferring to another class that has open spots.